

STATE OF WEST VIRGINIA
REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WV 25301
304.558.3555
<www.wvrec.org>

CONTINUING EDUCATION COURSE APPLICATION

Fee: \$50.00 per Course

COURSE PROVIDER: _____ WVREC# _____

COURSE TITLE: _____

REQUESTED CE HOURS: _____

COST: _____

MAXIMUM # OF STUDENTS: _____

ENCLOSED WITH THIS APPLICATION ARE:

- ____ a copy of all course materials and handouts
- ____ a copy of the final exam (if applicable)
- ____ a copy of the evaluation forms to be used for the course and instructor(s)
- ____ a copy of all proposed advertising
- ____ a copy of the ARELLO certificate (for DE courses)
- ____ a copy of the ARELLO primary provider certificate

DIFFICULTY LEVEL:

- ____ Beginning
- ____ Intermediate
- ____ Advanced

COURSE TYPE:

- ____ In Class
- ____ Distance Education
- ____ on-line
- ____ other _____

LIST MAJOR REFERENCE MATERIALS USED IN THE DEVELOPMENT OF THIS COURSE:

THIS COURSE WILL BE OFFERED AT THE FOLLOWING LOCATIONS:

Date: _____ Place: _____

Date: _____ Place: _____

Date: _____ Place: _____

THE INSTRUCTOR(S) FOR THE COURSE WILL BE:

NAME: _____ WVREC # _____

THE MAIN BENEFIT TO THE LICENSEE WHO ATTENDS THIS COURSE WILL BE:

