

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WEST VIRGINIA 25301

January 16, 2019

The Commission met in regular session on January 16, 2019 at 300 Capitol Street, Charleston West Virginia. The following were in attendance:

Cheryl L. Dawson, Chairman
Kathryn L. Martin, Vice Chairman
Robert D. Kennen, Commissioner
Jerry A. Forren, Executive Director
Robert W. Rucker, Investigator
Anthony Eates, Counsel

The minutes from the meeting held December 10, 2018 were approved with motion made by Commissioner Kennen; second by Commissioner Martin and passed.

Appearances

None

Commissioner Martin moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); second by Commissioner Kennen and passed.

Commissioner Martin moved to return to regular session; second by Commissioner Kennen and passed.

BROKER APPLICANTS

Commissioner Martin moved to approve the application, for broker license of Jonathan Lee Connor, of Madsville, WV; second by Commissioner Kennen and passed.

Commissioner Martin moved to approve the application, for broker license of Saira Lynn Caffarelli of Hedgesville, WV; second by Commissioner Kennen and passed.

APPLICANTS WITH SPECIAL CONSIDERATION

Commissioner Kennen moved to approve the application for salesperson license of Saoirsa Cooper of Spencer, WV; second by Commissioner Martin and passed.

OTHER LICENSURE- RELATED ISSUES

Commissioner Martin moved to approve the application for salesperson license of Jeffrey Jack Jardine of Hamilton, VA; second by Commissioner Dawson and passed.

Concerning Louis Dean Perry – Direction was given to the Executive Director for course approval authority relating to substitutions on Consent Orders.

COMPLAINTS & INVESTIGATIONS

Relating to JJM Property Management, Commissioner Kennen moved to direct Counsel to pursue legal action; second by Commissioner Martin and passed.

Referral Payments - Commission directed Executive Director Forren to respond and provide code sites in each instance.

REPORTS

Executive Director Report

Executive Director Forren presented his report. He updated the Commission on the status of Commissioner appointments, upcoming presentations for the WVAR Leadership group and the WV Inspectors Association, an update on procuring new office space and the progress in hiring a new administrative assistant. All questions and concerns were addressed.

Broker Audit

The Broker Audit report was reviewed. All questions from the Commissioners were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date financials as budgeted. Commissioner Kennen made a motion to receive the report; second by Commissioner Martin and passed.

Settlement / Compliance Report

The Commission was briefed on the following settlements:

C-19-004 – WVREC -vs- Rita Jo and Joseph Matterson Haverty

Education Report

All continuing education CE's were approved. Exam results and the New Licensee Report were reviewed.

Legislative Report

None

Personnel Matters

With Executive Director Forren out of the room the Commission discussed his Year End Performance Review. Executive Director Forren returned to the room and the review was given.

The Commission discussed the need for an additional Investigator/Auditor and instructed the Executive Director to begin the process.

OLD & NEW BUSINESS

New Business

License Requirement for New Home Builders – Clarification was given on this issue. If real property is involved, a license may be required. Each instance should be reviewed separately.

Old Business / Ongoing Projects

None

POLICIES, PRACTICES AND RULE CHANGES

None

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

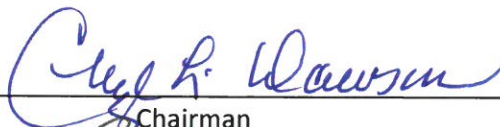
Cheryl L. Dawson	2 days
Densil L. Nibert	2 days
Kathy Martin	2 days
Robert D. Kennen	2 days

The next meeting of the Real Estate Commission is scheduled for Wednesday, March 6, 2019.

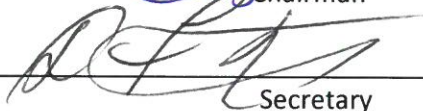
Commissioner Martin made a motion to adjourn; second by Commissioner Kennen and passed.

APPROVED: _____

3-6-19



Chairman



Secretary