

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WEST VIRGINIA 25301

December 14, 2016

The Commission met in regular session December 14, 2016 at 300 Capitol Street, Charleston West Virginia. The following were in attendance:

Cheryl L. Dawson, Chairman
Kathryn L. Martin, Vice-Chairman
Kathy J. Zaferatos, Secretary
Joe L. Ellison, Commissioner
Densil L. Nibert, Commissioner
Debra L. Hamilton, Deputy Attorney General
Jerry A. Forren, Executive Director
Robert W. Rucker, Investigator

The minutes from the meeting held November 14, 2016 were approved, upon motion made by Commissioner Zaferatos; second by Commissioner Martin.

Commissioner Ellison moved to enter into executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); second by Commissioner Zaferatos and passed.

Commissioner Martin moved to return to regular session; second by Commissioner Zaferatos and passed.

BROKER APPLICANTS

There were no Broker Applicants this month

APPLICANTS WITH CONVICTION OR DISCIPLINARY ACTION

Commissioner Martin moved to approve the application for salesperson license of Charles Allen Robinson of Parkersburg, WV; second by Commissioner Ellison and passed.

Commissioner Zaferatos moved to approve the application for salesperson license of Rachael Colleen Isabell of Webster Springs, WV; second by Commissioner Nibert and passed.

COMPLAINTS

Relating to Investigation I-17-016, Commissioner Zaferatos moved to initiate a Commission-Initiated Complaint against the salesperson only based on information obtained in the investigation; second by Commissioner Nibert and passed.

REPORTS

Executive Director Report

Executive Director Forren presented his report, which included a briefing to Commissioners on the payout of annual comp-time in January 2017, the year-end update letter to Brokers that will also be on the website and the Facebook page, speakers for the ARELLO meeting in June 2017, Board appointments, and local board meeting attendance. All Commission questions and comments were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date financials as budgeted. Commissioner Martin moved to receive the Executive Director's Financial Report; second by Commissioner Ellison and passed.

Settlement Report

None

Education Report

Executive Director Forren updated the Commissioners on progress of the On-line Examination System and the Meeting with PSI Services, LLC on December 1, 2016. There is no monthly requirement to test, so the final Commission testing in Charleston will be in February. On-line testing will begin in April

Exam Results

Report on examinations given on December 5, 2016; the results by name may be obtained from the Commission's examination file:

Broker Examinations - 11

Number Passed - 3	Percentage Passed - 27%
Number Failed - 8	Percentage Failed - 73%

Salesperson Examinations - 39

Number Passed - 22	Percentage Passed - 56%
Number Failed - 17	Percentage Failed - 44%

Audit Report

There were 2 Audits conducted since the November 2016 meeting.

Personnel Matters

None

OLD & NEW BUSINESS

New Business

The Annual Report was reviewed and approved with minor modification upon motion from Commissioner Martin; second by Commissioner Zaferatos and passed.

Old Business / Ongoing Projects

POLICIES, PRACTICES AND POSSIBLE RULE CHANGES

Commission voting was discussed; more information was requested.

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

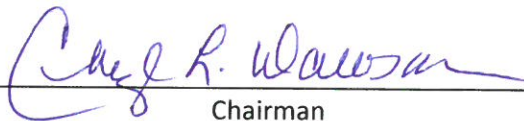
Cheryl L. Dawson	3 days
Kathryn L. Martin	2 days
Kathy J. Zaferatos	2 days
Joe L. Ellison	2 days
Densil L. Nibert	2 days

The next regular meeting of the Real Estate Commission is scheduled for Wednesday, January 18, 2017.

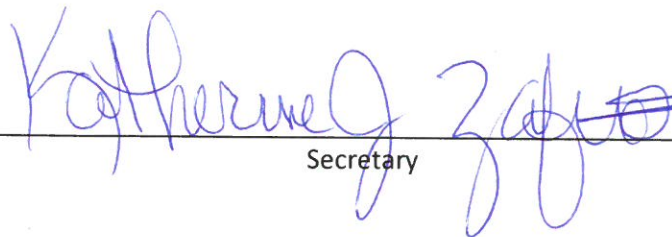
Commissioner Martin made a motion to adjourn; second by Commissioner Ellison and passed.

APPROVED: _____

1-18-17



Chairman



Secretary