

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WEST VIRGINIA 25301

December 14, 2022

The Commission met in regular session, on December 14, 2022. The following were in attendance:

Robert D. Kennen, Chairman
James S. Walker, Vice Chairman
Robert Wright II, Secretary
Joseph Bevil, Commissioner
Margaret Bartles, Commissioner - Via Zoom
Jerry A. Forren, Executive Director
Rob Plume, Investigator
Anthony Eates, Legal Counsel
Keri Ferro, Education Director

The minutes from the November 16, 2022 meeting were approved by motion made by Commissioner Wright and passed.

Commissioner Bevil moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); and passed.

Commissioner Bevil moved to return to regular session; and passed.

Appearances

None

BROKER APPLICANTS

Commissioner Wright moved to approve the application, for broker license, of Kevin William Rasmussen, of Beaver, WV; and passed with Commissioner Bevil abstaining.

APPLICANTS WITH SPECIAL CONSIDERATION

None

OTHER LICENSURE- RELATED ISSUES

None

COMPLAINTS & INVESTIGATIONS

Relating to the Complaint C-23-013, Commissioner Wright moved to find probable cause; and passed.

Relating to the Complaint P-23-014, Commissioner Bevil moved to find no probable cause; and passed.

Relating to the Complaint P-23-015, Commissioner Walker moved to table; and passed with Commissioner Wright voting no.

Relating to the Updates, Commissioner Wright moved to initiate a complaint against RD properties; and passed.

REPORTS

Executive Director Report

Executive Director Forren briefed the Commissioners on the following: An update on Commissioner appointments; The annual report is complete and will be filed on December 15, 2022; Executive Director Forren and Education Director Ferro will attend the Mercer/Tazewell Board Officer installation meeting on December 15, 2022; A brief update on the upcoming legislative session; and upcoming holiday office staffing. All questions and concerns were addressed.

Broker Audit

The Broker Audits were presented. All questions and concerns were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date and monthly financials. All questions and concerns were addressed. Commissioner Wright moved to accept the report; and passed.

Settlement / Compliance Report

None

Education Report

Education Director Ferro updated the Commissioners on the status of CE Broker, PSI and Pearson; all reports were reviewed; a testing blackout from 12-15-2022 through 1-4-2023 to switch vendors; and updates for software changes to our website and databases we discussed. All questions and concerns were addressed.

Legislative Report

None

Personnel Matters

Education Director Keri Ferro was named as the new Executive Director, pending the retirement of Executive Director Jerry A. Forren on May 1, 2023. She will assume all duties of the position at that time. Rob Plume pay raise was approved.

OLD & NEW BUSINESS

New Business

None

Old Business / Ongoing Projects

None

POLICIES, PRACTICES AND RULE CHANGES

None

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

Robert D. Kennen	8 days
James S. Walker	5 days
Bob Wright	3 days
Joe Bevil	6 days
Margaret Bartles	6 days

The next meeting of the Real Estate Commission is scheduled for Wednesday, January 18, 2023.

Commissioner Bartles made a motion to adjourn; and passed.

APPROVED: 1-18-23

Robert A. Keenan

Chairman

Robert A. Keenan

Secretary