

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WEST VIRGINIA 25301

October 24, 2018

The Commission met in regular session on October 24, 2018 at 300 Capitol Street, Charleston West Virginia. The following were in attendance:

Cheryl L. Dawson, Chairman
Kathryn L. Martin, Vice Chairman
Densil L. Nibert, Secretary
Robert D. Kennen, Commissioner
Jerry A. Forren, Executive Director
Robert W. Rucker, Investigator

The minutes from the meeting held September 19, 2018 were approved with motion made by Commissioner Martin; second by Commissioner Nibert and passed.

Appearances

None

Commissioner Nibert moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); second by Commissioner Kennen and passed.

Commissioner Martin moved to return to regular session; second by Commissioner Nibert and passed.

BROKER APPLICANTS

Commissioner Martin moved to approve the application, for broker license of Roxanna Helen Ballard, of Fayetteville, WV; second by Commissioner Kennen and passed.

Commissioner Martin, moved to approve the application, pending new recommendations, for broker license of Christa J. Vance, of Poca, WV; second by Commissioner Kennen and passed.

Commissioner Nibert moved to approve the application for broker license of Terry Lee Walker of Kearneysville, WV; second by Commissioner Martin and passed.

Commissioner Martin moved to approve the application for broker license of Daniel J. Beirne of Donningtown, PA; second by Commissioner Nibert and passed.

Commissioner Nibert moved to approve the application for broker license of Dawn Adair Dodson of Martinsburg, WV; second by Commissioner Martin and passed.

APPLICANTS WITH SPECIAL CONSIDERATION

Commissioner Martin moved to approve the application for salesperson license of Oscar Maxwell Nelson of Columbia, SC; second by Commissioner Kennen and passed.

Commissioner Nibert moved to approve the application for salesperson license of Eden Blake Wilson of Sutton, WV; second by Commissioner Kennen and passed.

Commissioner Martin moved to approve the application for salesperson license of Michael Oates of Sheperdstown, WV; second by Commissioner Nibert and passed.

Commissioner Nibert moved to approve the application for salesperson license of Sheena Nicloe Sellitti of Weirton, WV; second by Commissioner Martin and passed.

Commissioner Martin moved to approve the application for salesperson license of Roxanna Lynn Hawkins of Charleston, WV; second by Commissioner Kennen and passed.

OTHER LICENSURE- RELATED ISSUES

Commissioner Martin moved to initiate a complaint against Courtney Nicole Bonner of Martinsburg, WV; second by Commissioner Nibert and passed.

COMPLAINTS & INVESTIGATIONS

Relating to Complaint P-19-003, Commissioner Nibert, with Commissioner Kennen recused, moved to find no probable cause; second by Commissioner Martin and passed.

Relating to Complaint C-19-004, Commissioner Martin moved to find probable cause; second by Commissioner Nibert and passed.

Matters relating to unlicensed activity were discussed and direction to proceed was given to the Executive Director and Investigator.

REPORTS

Executive Director Report

Executive Director Forren presented his report. He updated the Commission on the status of Commissioner appointments, press releases for Commissioner Kennen and Nedka Dineva, Education Director. Executive Order 3-18 Regulatory Review was discussed. Executive Director Forren filed the report earlier this month. Forren also briefed the Commission on upcoming changes to the Renewal System that will be ready in the spring, Staff performance evaluations, the Instructor Development Workshop and the search for new office space. All questions and concerns were addressed.

Broker Audit

The Broker Audit report was reviewed. All questions from the Commissioners were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date financials as budgeted. Commissioner Kennen made a motion to receive the report; second by Commissioner Nibert and passed.

Settlement / Compliance Report

The Commission was briefed on the following settlements:

None

Education Report

All continuing education CE's were approved. Exam results and the New Licensee Report were reviewed.

Legislative Report

None

Personnel Matters

Executive Director Forren briefed the Commission on the status of the Administrative Assistant position.

OLD & NEW BUSINESS

New Business

Kelller Williams "A Team" advertising – The Commissioners instructed Executive Director Forren and Investigator Robert Rucker to look into this more closely.

An update was provided on an appeal filed by John James

Old Business / Ongoing Projects

POLICIES, PRACTICES AND RULE CHANGES

None

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

| | |
|------------------|--------|
| Cheryl L. Dawson | 7 days |
| Densil L. Nibert | 2 days |
| Kathy Martin | 2 days |
| Robert D. Kennen | 2 days |

The next meeting of the Real Estate Commission is scheduled for Monday, December 10, 2018.

Commissioner Nibert made a motion to adjourn; second by Commissioner Kennen and passed.

APPROVED: 12-10-18

Chairman


Secretary