

## MEETING

WEST VIRGINIA REAL ESTATE COMMISSION  
300 CAPITOL STREET, SUITE 400  
CHARLESTON, WEST VIRGINIA 25301

April 17, 2019

The Commission met in regular session on April 17, 2019 at 300 Capitol Street, Charleston West Virginia. The following were in attendance:

Cheryl L. Dawson, Chairman  
Robert D. Kennen, Vice Chairman  
James S. Walker, Commissioner  
Jerry A. Forren, Executive Director  
Robert W. Rucker, Investigator  
Anthony Eates, Counsel  
Kelli Talbott, Counsel

The minutes from the meeting held March 6, 2019 were approved with correction with motion made by Commissioner Kennen; second by Commissioner Walker and passed.

### Appearances

None

Commissioner Walker moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); second by Commissioner Kennen and passed.

Commissioner Nibert moved to return to regular session; second by Commissioner Kennen and passed.

### BROKER APPLICANTS

Commissioner Kennen moved to deny the application, for broker license of Jamie Louise Pro-Phillips, of Bridgeport, WV; second by Commissioner Walker and passed.

Commissioner Dawson moved to approve the application, for broker license of Melissa Page Berube of Morgantown, WV; second by Commissioner Kennen and passed.

Commissioner Walker moved to approve the application, for broker license of Roxanna Lynn Helmick, of Purgitsville, WV; second by Commissioner Kennen and passed.

### APPLICANTS WITH SPECIAL CONSIDERATION

Commissioner Kennen moved to approve the application for broker license of Christopher Lee Wilbert, Jr. of Morgantown, WV; second by Commissioner Walker and passed.

Commissioner Dawson moved to approve the application for salesperson license of Severin Jason Braddee of Rachel, WV; second by Commissioner Walker and passed.

Commissioner Walker moved to deny the application for salesperson license of Diana Marie Sulek of Wheeling, WV; second by Commissioner Kennen and passed.

Commissioner Kennen moved to approve the application for salesperson license of Amy Augusta Longerbeam of Winchester, VA; second by Commissioner Walker and passed.

Commissioner Dawson moved to approve the application for salesperson license of Ronald Justin McCoy of Parkersburg, WV; pending verification of property owner information; second by Commissioner Kennen and passed.

Commissioner Kennen moved to deny the application for salesperson license of Gary Ronald Tompkins, Jr. of Morgantown, WV; second by Commissioner Walker and passed.

Commissioner Walker moved to deny the application for salesperson license of Stacey Lynn Mullins of Clear Brook, VA; second by Commissioner Kennen and passed.

Commissioner Walker moved to deny the application for salesperson license of Cassie Danielle Moats of Roanoke, WV; second by Commissioner Kennen and passed.

Commissioner Kennen moved to deny the application for salesperson license of Shawnell Lea of Martinsburg, WV; second by Commissioner Walker and passed.

Commissioner Walker moved to deny the application for salesperson license of Shelley Marie Kingsbury of Sheperdstown, WV; second by Commissioner Kennen and passed.

Commissioner Dawson moved to deny the application for salesperson license of Jennifer Nicole Nemerow of Bealeton, VA; second by Commissioner Walker and passed.

Commissioner Walker moved to deny the application for salesperson license of Christopher Brannon Burdette of Kenna, WV; second by Commissioner Kennen and passed.

#### OTHER LICENSURE- RELATED ISSUES

None

#### COMPLAINTS & INVESTIGATIONS

Relating to Complaint P-19-010, Commissioner Dawson moved to find probable cause; second by Commissioner Walker and passed.

Relating to Complaint P-19-012, Commissioner Kennen moved to table; second by Commissioner Walker and passed.

Relating to Complaint P-19-013, Commissioner Dawson moved to find probable cause; second by Commissioner Walker and passed.

Relating to Complaint C-19-014, Commissioner Kennen moved to table; second by Commissioner Walker and passed.

Relating to Complaint P-18-028, Executive Director Forren was instructed to extend the payment deadline by 90 days.

## REPORTS

### Executive Director Report

Executive Director Forren presented his report. He updated the Commission on the status of Commissioner appointments, new hires, the move plans that were denied by the Real Estate Division, the filing of the 2020 Expenditure Schedule, senate Bill 396 and the upcoming rules to be filed in order to comply, renewal notices to be sent out next week and the upcoming renewal period to begin on May1, 2019. All questions and concerns were addressed.

### Broker Audit

The Broker Audit report was reviewed. All questions from the Commissioners were addressed.

### Budget/Financial

Executive Director Forren reviewed the year-to-date financials as budgeted. Commissioner Kennen made a motion to receive the report; second by Commissioner Dawson and passed.

### Settlement / Compliance Report

None

### Education Report

All continuing education CE's were approved. Exam results and the New Licensee Report were reviewed.

### Legislative Report

Executive Director Forren briefed the Commissioners on Senate Bill 396 and the potential impact to the Commission.

## Personnel Matters

None

## OLD & NEW BUSINESS

### New Business

Surety Bonds were discussed and tabled pending further research.

Executive Director Forren briefed the Commissioners on the Employee Payroll Dispute/Suit. This is the issue created when the OASIS bi-weekly payroll was implemented.

### Old Business / Ongoing Projects

Office space was discussed and the Commission gave approval for Executive Director Forren to pursue restructuring our current lease to include more office space and to do away with the storage area.

POLICIES, PRACTICES AND RULE CHANGES

None

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

Cheryl L. Dawson	3 days
Robert D. Kennen	2 days
James S. Walker	2 days

The next meeting of the Real Estate Commission is scheduled for Wednesday, May 22, 2019.

Commissioner Walker made a motion to adjourn; second by Commissioner Kennen and passed.

APPROVED: 5-22-19

*Cheryl L. Dawson*

Chairman

*D. J. [Signature]*

Secretary