

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION  
300 CAPITOL STREET, SUITE 400  
CHARLESTON, WEST VIRGINIA 25301

July 15, 2020

The Commission met in regular session, on July 15, 2020 at 300 Capitol Street, Charleston West Virginia. The following were in attendance:

Robert D. Kennen, Chairman  
James S. Walker, Vice Chairman  
Robert Wright II, Secretary  
Gregory Duckworth, Commissioner  
Margaret Bartles, Commissioner  
Jerry A. Forren, Executive Director  
Robert W. Rucker, Investigator  
Heather N. Casdorff, Investigator  
Anthony D. Eates, Counsel

The minutes from the June 17, 2020 meeting approved with motion made by Commissioner Wright and passed.

Appearances

None

Commissioner Walker moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); and passed.

Commissioner Walker moved to return to regular session; and passed.

BROKER APPLICANTS

Commissioner Wright moved to approve the application, for broker license of Catherine Elizabeth Haines, of Augusta, WV; and passed.

Commissioner Wright moved to approve the application, for broker license of Joshua Michael Conaway, of Beaver, WV; and passed.

Commissioner Bartles moved to table the application, for broker license of Ashley Marie Billman, of Falling Waters, WV; and passed.

APPLICANTS WITH SPECIAL CONSIDERATION

Commissioner Duckworth moved to approve the application, for salesperson license of Earl Jeffrey Marple, of Alderson, MD; and passed.

Commissioner Walker moved to approve the application, for salesperson license of Joshua Scott Dunham, of Weirton, WV; and passed.

Commissioner Wright moved to approve the application, for salesperson license of Samuel Eric Grossa of Morgantown, WV; and passed.

Commissioner Walker moved to approve the application, for salesperson license of Dana M. Russell, of Hedgesville, WV; and passed.

Commissioner Walker moved to approve the application, for salesperson license of Kristin Stevener Barbour, of Morgantown, WV; and passed.

Commissioner Walker moved to approve the application, for salesperson license of Jessica Lynn Corbin, of Martinsburg, WV; and passed.

Commissioner Wright moved to approve the application, for salesperson license of Jonathan William Schooley, of Morgantown, WV; and passed.

Commissioner Walker moved to approve the application, for salesperson license of Nicholas David Dawkins, of Bridgeport, WV; and passed.

Commissioner Wright moved to approve the application, for salesperson license of Nicolas ray Keller, of Mooresville, NC; and passed.

#### OTHER LICENSURE- RELATED ISSUES

Relating to Eve Elizabeth Leombruno, Commissioner Wright moved to file a Commission Initiated Complaint; and passed.

#### COMPLAINTS & INVESTIGATIONS

Relating to Complaint P-20-0011, Commissioner Duckworth moved to accept the request to withdraw the complaint; and passed.

Relating to Complaint C-20-016, Commissioner Duckworth moved to find probable cause; and passed.

Relating to Complaint P-20-017, Commissioner Wright moved to find no probable cause; and passed.

#### REPORTS

##### Executive Director Report

Executive Director Forren presented his report with updates on the following: Audits have re-started and are going well. Robert and Heather are following all Covid-19 guidelines and most people are okay with them being there. However, we have had several cancellations due to concerns; the Commissioners will now serve as the Safety Committee and will handle the responsibilities as such; Commissioner Nibert has been replaced by Commissioner Bartles, who is joining us for the first time today; an update on the status of the advertising rules filing was given; the FOIA request from Christie Hayes was discussed and a final update on the past renewal period was given. All questions and concerns were addressed.

Broker Audit

Broker reports were reviewed and all questions and concerns were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date financials as budgeted. Commissioner Wright moved to receive the report as given and passed.

Settlement / Compliance Report

None

Education Report

All continuing education CE's were approved. The New Licensee Report was reviewed. All questions and concerns were addressed.

Legislative Report

None

Personnel Matters

None

OLD & NEW BUSINESS

New Business

Election of Secretary – Commissioner Walker moved to nominate Commissioner Wright to replace Commissioner Nibert as Commission Secretary; and passed.

Old Business / Ongoing Projects

None

POLICIES, PRACTICES AND RULE CHANGES

Commissioner Wright moved to create a sub-committee to develop criteria for salespersons to attain Broker status. This group will meet before the next Commission meeting.

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

Robert D. Kennen	3 days
James S. Walker	3 days
Bob Wright	2 days
Greg Duckworth	3 days
Margaret Bartles	4 days

The next meeting of the Real Estate Commission is scheduled for Wednesday, August 19, 2020.  
Commissioner Bartles made a motion to adjourn; and passed.

APPROVED: 8-19-2020

*Robert Kenner*

Chairman

*Robert W. Wright II*

Secretary