

MEETING

WEST VIRGINIA REAL ESTATE COMMISSION
300 CAPITOL STREET, SUITE 400
CHARLESTON, WEST VIRGINIA 25301

November 16, 2022

The Commission met in regular session, on November 16, 2022. The following were in attendance:

Robert D. Kennen, Chairman
James S. Walker, Vice Chairman
Robert Wright II, Secretary
Joseph Bevil, Commissioner
Margaret Bartles, Commissioner - Via Zoom
Jerry A. Forren, Executive Director
Rob Plume, Investigator
Anthony Eates, Legal Counsel
Keri Ferro, Education Director

The minutes from the October 4, 2022 meeting were approved by motion made by Commissioner Wright and passed.

Commissioner Bevil moved to enter executive session to consider matters described in WV Code 6-9A-4(b)(2)(A), (4), (6) and/or (7); and passed.

Commissioner Bevil moved to return to regular session; and passed.

Appearances

None

BROKER APPLICANTS

Commissioner Walker moved to approve the application, for broker license, of Jennifer Lynn Kittle, of Moundsville, WV; and passed.

Commissioner Bevil moved to approve the application, for broker license, of Shelley Lynn Johns, of Morgantown, WV; and passed.

Commissioner Bartles moved to approve the application, for broker license, of Zachary Logan Pell, of Morgantown, WV; and passed.

Commissioner Walker moved to approve the application, for broker license, of Karri Lynne Porter, of Wheeling, WV; and passed.

APPLICANTS WITH SPECIAL CONSIDERATION

None

OTHER LICENSURE- RELATED ISSUES

None

COMPLAINTS & INVESTIGATIONS

Relating to the Complaint P-23-009, Commissioner Wright moved to find no probable cause; and passed.

Relating to the Complaint L-23-010Bartles, Commissioner Bevil moved to find no probable cause; and passed.

Relating to the Complaint P-23-011, Commissioner Walker moved to find no probable cause; and passed.

Relating to the Complaint L-23-012, Commissioner Bevil moved to find no probable cause; and passed.

Relating to the Updates, Commissioner Wright moved to refer the investigation to the West Virginia Real Estate Appraiser Licensing and Certification Board; and passed.

REPORTS

Executive Director Report

Executive Director Forren briefed the Commissioners on the following: An update on Commissioner appointments, BRIM property insurance renewal, the State Auditor's Training attended by Executive Director Forren and Commissioner Wright, and the status of the Investigator/Auditor position that will be open in December. All questions and concerns were addressed.

Broker Audit

The Broker Audits were presented. All questions and concerns were addressed.

Budget/Financial

Executive Director Forren reviewed the year-to-date and monthly financials. All questions and concerns were addressed. Commissioner Wright moved to accept the report; and passed.

Settlement / Compliance Report

None

Education Report

Education Director Ferro updated the Commissioners on the status of CE Broker, PSI and Pearson, all reports were reviewed, there will be a testing blackout from 12-15-2022 through 1-4-2023 to switch vendors. All questions and concerns were addressed.

Legislative Report

None

Personnel Matters

A review of the position held by Courtney Lilly was reviewed and no changes will be made at this time. Robert Plume's position was discussed and a raise was approved once an additional Investigator/Auditor is hired.

OLD & NEW BUSINESS

New Business

Interviews to fill the position of Executive Director that will be vacated due to the retirement of Executive Director Forren will take place later this month and final interviews will be held in December.

Old Business / Ongoing Projects

Commissioner Wright moved to table the agency discussion until after the upcoming legislative session; and passed.

POLICIES, PRACTICES AND RULE CHANGES

TRAVEL AND PER DIEM EXPENSES

Per Diem payments were reported by the Commissioners as follows:

Robert D. Kennen	3 days
James S. Walker	2 days
Bob Wright	3 days
Joe Bevil	4 days
Margaret Bartles	3 days

The next meeting of the Real Estate Commission is scheduled for Wednesday, December 14, 2022.

Commissioner Bartles made a motion to adjourn; and passed.

APPROVED: 12-14-2022

Robert D Klenner
Chairman

R. W. J. A.
Secretary