



West Virginia Real Estate Commission  
300 Capitol Street, Suite 400  
Charleston, WV 25301  
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<https://rec.wv.gov>

**CONTINUING EDUCATION COURSE APPLICATION**

Initial Approval-\$ 75.00 fee per course

COURSE PROVIDER: \_\_\_\_\_ WVREC # \_\_\_\_\_

COURSE TITLE: \_\_\_\_\_

REQUESTED CE HOURS: \_\_\_\_\_

COST: \_\_\_\_\_

MAXIMUM # OF STUDENTS: \_\_\_\_\_

ENCLOSED WITH THIS APPLICATION ARE:

DIFFICULTY LEVEL:

\_\_\_ a copy of all course materials & handouts

\_\_\_ Beginning

\_\_\_ a copy of the final exam (if applicable)

\_\_\_ Intermediate

\_\_\_ a copy of the course & instructor/s evaluation form

\_\_\_ Advanced

\_\_\_ a copy of the proposed advertisement

COURSE TYPE:

\_\_\_ a copy of the ARELLO certification (if DE course)

\_\_\_ In Class \_\_\_ Distance Education:

\_\_\_ on-line

\_\_\_ other

LIST MAJOR REFERENCE MATERIALS USED IN THE DEVELOPMENT OF THIS COURSE:

\_\_\_\_\_  
\_\_\_\_\_

THIS COURSE WILL BE OFFERED AT THE FOLLOWING LOCATIONS:

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_

THE INSTRUCTOR(S) FOR THE COURSE WILL BE:

NAME: \_\_\_\_\_ WVREC # \_\_\_\_\_

NAME: \_\_\_\_\_ WVREC # \_\_\_\_\_

NAME: \_\_\_\_\_ WVREC # \_\_\_\_\_

