



**STATE OF WEST VIRGINIA
REAL ESTATE COMMISSION**

300 CAPITOL STREET, SUITE 400
CHARLESTON, WV 25301
(304) 558-3555
rec.wv.gov

Name: _____

Address: _____

Congratulations on passing the required real estate broker licensing examination! To apply for licensure, submit this form, the original exam report(s), and the \$150.00 license fee to the West Virginia Real Estate Commission. The required payment must be made within three months of sitting for the examination in order to comply with § 174-1-4.7.

1. My license should be issued as (check one box in each row):

- | | | |
|----|-----------------|-------------------------|
| a. | Active | Inactive (fee required) |
| b. | Broker (see #2) | Associate Broker |

Go to the Commission's website & complete the appropriate paper application OR the online application (<https://apps.wv.gov/REC/Licensing/Application/License>) and select the appropriate type of license.

Associate Broker Paper Application: <https://bit.ly/3D4SUSV>

Broker Paper Application: <https://bit.ly/3NfayrL>

****PLEASE HAVE YOUR BROKER SIGN, DATE, AND RETURN YOUR SALESPERSON LICENSE TO THE COMMISSION****

2. Brokers only

- | | | | |
|----|---|-----|----|
| a. | I will be opening my own real estate office? | Yes | No |
| b. | I will be replacing a designated broker for an existing company | Yes | No |