WEST VIRGINIA REAL ESTATE COMMISSION
300 Capitol Street, Suite 400
Charleston, West Virginia 25301
304.558.3555
rec.wv.gov

BROKER'S AFFIDAVIT ON SALESPERSON'S TRAINING

Name of Applicant for Broker's License: _____

Name of Employing Broker: _____

Applicant was in my employ from_____ to _____and earned total commissions of $_____ and/or a salary in the amount of $_____. The applicant practiced real estate brokerage an average of _____full days per week.

	YES	NO
I believe the applicant is reliable, honest, trustworthy, and of good character.	☐	☐
I believe the applicant has gained sufficient experience and is competent to transact business as a real estate broker in a manner that would protect the public interest and recommend the applicant be granted a broker's license.	☐	☐

For the following questions, please attach additional pages as needed.

(1) Please describe how you have taught the Applicant the methods, techniques and terminology of the real estate business while under your supervision:

(2) Please describe how the Applicant has gained sufficient experience to undertake the responsibilities of a broker.

(3) Please provide any additional information you believe would assist the Commission in evaluating the Applicant's qualifications for a broker's license.

(4) Please provide information regarding other employment the Applicant had while licensed with your firm.

By signing below, you attest under oath that the above statements are true and correct to the best of your knowledge and belief.

_____
Licensed Real Estate Broker

STATE OF _____

COUNTY OF _____

Taken, subscribed and sworn before me this_____day of _____, 20 _____.

My commission expires: _____

_____
Notary Public

BROKER MAY RETURN THIS COMPLETED AFFIDAVIT DIRECTLY TO THE COMMISSION OFFICE

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APPLICATION FOR WAIVER OF APPRENTICESHIP REQUIREMENT

The *West Virginia Real Estate License Act* requires that an applicant for a broker's license first serve an apprenticeship as defined by the Commission's legislative rule or the applicant may apply for a waiver of all or part of the apprenticeship by demonstrating at least one of the criteria listed below. Please indicate which criteria supports your application for a waiver. You **MUST** provide supporting documentation for each item marked.

- ☐ Four or more years full-time experience as a licensed real estate appraiser within the last ten years.
- ☐ Four or more years full-time experience as a trust officer handling real property within the last ten years.
- ☐ Four or more years full-time experience as a subdivider, developer, or general contractor who has developed, financed and sold 50 or more lots, residential units or commercial units within the last ten years. To qualify under this provision, the applicant must have been directly involved in all phases of the development activities.
- ☐ Four or more years full-time experience as a loan officer of a bank, lending institution, or mortgage company in a capacity directly related to the financing of real estate within the last ten years; or
- ☐ Licensed as a real estate broker in another jurisdiction within the past five years; *Provided*, that if an applicant for a broker's license is licensed in another jurisdiction as a broker at the time the application is submitted to the Commission, he or she shall be granted a full waiver of the apprenticeship requirement.

Please provide any additional information below which you believe the Commission should consider in determining whether you qualify for a full or partial waiver of the apprenticeship requirement. Please attach additional pages as needed.

By signing below, you attest under oath that the above statements are true and correct to the best of your knowledge and belief.

_____
Signature of Applicant

STATE OF _____

COUNTY OF _____

Taken, subscribed and sworn before me this_____day of _____, 20 _____.

My commission expires: _____

_____
Notary Public

LISTING INFORMATION

Year:_____ Name:_____ Date:_____ Page: ____ of _____

#	LIST DATE	OWNER'S NAME	PROPERTY TYPE	PROPERTY LOCATION	LIST PRICE	LIST TERM	DISPOSITION	EARNED COMMISSION

I hereby certify that I have reviewed the information entered above and it is a true and accurate representation of the listings secured by the above-named applicant while licensed with my firm.

_____ _____ _____

Printed Broker Name Broker Signature Date

PROPERTY MANAGEMENT INFORMATION

Year:_____ Name:_____ Date:_____ Page: ____ of _____

#	LIST DATE	OWNER'S NAME	PROPERTY TYPE	PROPERTY LOCATION	LIST PRICE	LIST TERM	DISPOSITION	EARNED COMMISSION

I hereby certify that I have reviewed the information entered above and it is a true and accurate representation of the listings secured by the above-named applicant while licensed with my firm.

_____ _____ _____

Printed Broker Name Broker Signature Date

SALES INFORMATION

Year:_____ Name:_____ Date:_____ Page: ____ of _____

#	LIST DATE	OWNER'S NAME	PROPERTY TYPE	PROPERTY LOCATION	LIST PRICE	LIST TERM	DISPOSITION	EARNED COMMISSION

I hereby certify that I have reviewed the information entered above and it is a true and accurate representation of the listings secured by the above-named applicant while licensed with my firm.

_____ _____ _____

Printed Broker Name Broker Signature Date